



Your Access to the World: A Complete Course on Microsoft Access (Visual Training series)

Dr. Gerard Verschuuren

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These self-paced, self-checking courses provide Microsoft Office users with the training required for proficiency in Access and Excel. Presented visually on more than 1,400 slides, and with frequent self-checks to ensure mastery, these tutorials include a convenient navigation system that allows the learners to jump to any specific location. The examples used stem from real-life scenarios, and the courses can be tailored to review only the items the learner needs. With more than 125 million users of Access and more than 400 million users of Excel, these self-directed courses have the potential to help those needing greater skills but lacking the time for classroom instruction.

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